



# FUNCTIONAL SKILLS MATHS & ENGLISH

## LEVEL 1 & 2 EXAMS

### WHO WE ARE

## Leading training company for 26 years

Intech Centre is an established training provider based in Islington, London, with over 26 years of experience in delivering education, employability and digital skills programmes.

Intech Centre specialises in **Functional Skills English and Maths Level 1 & 2**, helping learners successfully pass Level 1 and Level 2 Functional Skills exams required for university entry, apprenticeships, teacher training, nursing courses and many other professional pathways.

Thousands of learners have used our resources, courses and exam services to achieve nationally recognised qualifications.

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### SERVICES

## Courses

- Functional Skills Maths
- Functional Skills English

## Tutoring

- Functional Skills Maths & English Exam Tutoring

## EXAMS

- ➔ Functional Skills **Maths** Level 1 or 2 Exam **in London**
- ➔ Functional Skills **English** Level 1 or 2 Exam **in London**
- ➔ **Online** Functional Skills **Maths** Level 1 or 2 Exam
- ➔ **Online** Functional Skills **English** Level 1 or 2 Exam



[www.intechcentre.com](http://www.intechcentre.com)



362 Essex Road  
Islington N1 3PD



020 7354 5655

**BOOK YOUR FUNCTIONAL SKILLS EXAM NOW!**



# NCFE Level 2 Functional Skills Qualification in English (603/5054/4)

## Paper Title: Level 2 Functional Skills Qualification in English: Writing

Paper number: P001249

Time allowed: 1 hour

### Learner instructions

- Use black or blue ink.
- Answer **all** questions.
- Read **each** question carefully.
- Write your responses in the spaces provided.
- All of the work you submit **must** be your own.

### Learner information

- The marks available for **each** question are shown in brackets.
- The maximum mark for this paper is 44.
- The use of a dictionary is **not** permitted.

To be completed by the examiner	Mark
Activity 1	/ 22
Activity 2	/ 22
TOTAL MARK	/ 44

Please complete the details below clearly and in BLOCK CAPITALS.

Learner name

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Centre name

---

Learner number

Centre number

**Do not turn over until the invigilator tells you to do so.**

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PAST PAPER

**This assessment is about:**

- an anniversary celebration
- blocked drains.

**Read the information provided and complete the two writing activities:**

**Activity 1: Write an article (22 marks)**

**Activity 2: Write a letter (22 marks)**

**41% of the marks are available for evidence of accurate spelling, punctuation and grammar.**

**Suggested timings:**

- Allow 10 minutes overall for reading, planning and proofreading.
- Allow approximately 25 minutes for Activity 1.
- Allow approximately 25 minutes for Activity 2.

**Activity 1: Write an article**

This activity has a possible **22 marks** available.


Answer the question in the space provided.

Next year your organisation will be celebrating 25 years since it was formed. You have been asked to help organise the anniversary celebrations to mark this important event. You have decided to write an article for the organisation's newsletter detailing activities you have planned and asking for other ideas from colleagues or fellow students.

Write the article, which should be between 200–300 words.

**[22 marks]**

**You may use the space below for planning and drafting your article.**







**Activity 2: Write a letter**

This activity has a possible **22 marks** available.

Answer the question in the space provided.

The drains outside your home are blocked. Every time it rains heavily there are serious problems for you, your neighbours and motorists. The situation is getting worse every time it rains.

Write a letter to the council describing the situation, explaining in detail the problems caused and requesting that action be taken. The letter should be sent to the Highways Department, Rewood Council, Church Lane, Rewood. RD4 4BT.

**[22 marks]**

**You may use the space below for planning and drafting your letter.**

A large empty rectangular box with a thin black border, intended for the student to plan and draft their letter. A large, light grey watermark reading 'PAST PAPER' is diagonally overlaid across the entire page, including this box.





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# Book Your Functional Skills Exam Now!

Intech Centre is a leading training, careers and examination centre based in Islington, London, delivering Functional Skills Maths and English courses and exams for over 26 years.



**Book Now!**



## Book Your Exams & Courses

Qualification	Private Course	Online Exam	Exam in London
Functional Skills Maths Level 1 & 2	<a href="#">Enrol on Course</a>	<a href="#">Book Online Exam</a>	<a href="#">Book London Exam</a>
Functional Skills English Level 1 & 2	<a href="#">Enrol on Course</a>	<a href="#">Book Online Exam</a>	<a href="#">Book London Exam</a>

## Why Intech Centre?

- Over **26 years' experience** as a UK training and exam centre in London.
- **City & Guilds Functional Skills Maths and English exams**, Ofqual regulated and nationally recognised.
- Flexible **online learning** with 24/7 access plus online or centre-based exam options.
- Ideal if you still need GCSE Maths or English equivalent for university entry, teacher training, apprenticeships or employment.

CALL US FOR MORE INFORMATION:



**020 7354 5655**



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**info@intechcentre.com**