



# FUNCTIONAL SKILLS MATHS & ENGLISH

## LEVEL 1 & 2 EXAMS

### WHO WE ARE

## Leading training company for 26 years

Intech Centre is an established training provider based in Islington, London, with over 26 years of experience in delivering education, employability and digital skills programmes.

Intech Centre specialises in **Functional Skills English and Maths Level 1 & 2**, helping learners successfully pass Level 1 and Level 2 Functional Skills exams required for university entry, apprenticeships, teacher training, nursing courses and many other professional pathways.

Thousands of learners have used our resources, courses and exam services to achieve nationally recognised qualifications.

[BOOK NOW](#)[LEARN MORE](#)

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### SERVICES

## Courses

- Functional Skills Maths
- Functional Skills English

## Tutoring

- Functional Skills Maths & English Exam Tutoring

## EXAMS

- ➔ Functional Skills **Maths** Level 1 or 2 Exam **in London**
- ➔ Functional Skills **English** Level 1 or 2 Exam **in London**
- ➔ **Online** Functional Skills **Maths** Level 1 or 2 Exam
- ➔ **Online** Functional Skills **English** Level 1 or 2 Exam



[www.intechcentre.com](http://www.intechcentre.com)



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Islington N1 3PD



020 7354 5655

**BOOK YOUR FUNCTIONAL SKILLS EXAM NOW!**



**Sample Paper: P000331**

NCFE Functional Skills Qualification in English at Level 2 – Writing (600/0140/9)

Time Allowed      1 HOUR

You may use a dictionary during this assessment.

There are two activities in this assessment. You must complete both activities.

At the end of the assessment, hand all documents over to the invigilator as instructed.

**DO NOT TURN OVER UNTIL YOU ARE INSTRUCTED TO DO SO BY THE INVIGILATOR.**

For Examiner use only:

	Writing		
Activity number	1	2	Total marks
Marks awarded			
<b>Marks available</b>	<b>20</b>	<b>20</b>	<b>40</b>

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## Competition Entry and Local Council

This assessment is about a:

- Competition Entry
- Local Council



**Read the documents provided and complete the two writing activities:**

**Activity 1: Write an article. 20 marks**

**Activity 2: Write a letter. 20 marks**

**Marks are given in both activities for your ability to:**

	Activity 1	Activity 2
<ul style="list-style-type: none"><li>• Present information/ideas concisely, logically, and persuasively.</li><li>• Present information on complex subjects clearly and concisely.</li></ul>	5 marks	5 marks
<ul style="list-style-type: none"><li>• Use an appropriate writing style fit for purpose.</li><li>• Use a range of sentence structures, including complex sentences, and paragraphs to organise written communication effectively.</li></ul>	6 marks	6 marks
<ul style="list-style-type: none"><li>• Punctuate written text using commas, apostrophes and inverted commas accurately.</li><li>• Ensure written work is fit for purpose and audience, with accurate spelling and grammar that support clear meaning.</li></ul>	9 marks	9 marks

**45% of the marks are available for evidence of accurate spelling, punctuation and grammar.**

**Suggested Timing:** Allow 10 minutes overall for reading, planning and proofreading, followed by approximately: 25 minutes for Activity 1 and 25 minutes for Activity 2.

**Activity 1: Write an article.**  
**(Marks available: 20)**

You see the opportunity to be published in a national newspaper that is running a competition in conjunction with Visit Britain. You decide to enter the competition.

Write a persuasive article to promote a British city, town, village or area for the competition. Remember to think about how you should set out your submission.

**One** document has been provided. The document contains useful content for the activity. You may choose to select and use any of the material for your writing.

You may also use your own ideas to complete this activity.

**You may use the space below for planning your article.**

A large rectangular box intended for planning the article. The box is mostly empty, but it features a large, light gray watermark of the word "SAMPLE" written diagonally from the bottom-left towards the top-right.



## Win £50 and be published in a National Newspaper!

To enter:

- Write an article promoting a British place of your choice



Send entries to: [editor@dailynews.co.uk](mailto:editor@dailynews.co.uk)

To arrive by 5<sup>th</sup> March.

Results to be announced on 12<sup>th</sup> March

Good luck!!



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SAMPLE

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**Activity 2: Write a letter.**  
**(Marks available: 20)**

You have recently entered a promotional competition for Visit Britain.

This has made you think about some of the **less** attractive aspects of your city, town or village.

Plan and write a letter to your local council about things that you are **not** happy with and why. You should include your own suggestions for improvements.

**One** document has been provided. The document contains useful content for the activity. You may choose to select and use any of the material for your writing.

You may also use your own ideas to complete this activity.

**You may use the space below for planning your letter.**

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## Council Contact Information

### Services

Your Council provides a wide range of services. These include:

- Youth services
- Libraries
- Parks, open spaces and galleries
- Leisure facilities, including swimming pools and recreation centres
- Refuse collection, street cleaning and other environmental issues
- Maintenance of roads and bridges
- Traffic management and road safety
- Parking services and control
- Disability/Accessibility access
- Economic development and regeneration
- Community development services
- Housing, including the provision of social housing, housing strategy and advice and services for the homeless



### Compliments, complaints and suggestions

We do our best to give you great services, but there is always room for improvement.

Please tell us if you have something to say about any of our services.

Please send your suggestions to:

**Customer Service Centre, Council Offices, 23 High Street, Brighton, BN1 7BH**

If you contact us by letter we will try to respond fully within seven working days.



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# Book Your Functional Skills Exam Now!

Intech Centre is a leading training, careers and examination centre based in Islington, London, delivering Functional Skills Maths and English courses and exams for over 26 years.



**Book Now!**



## Book Your Exams & Courses

Qualification	Private Course	Online Exam	Exam in London
Functional Skills Maths Level 1 & 2	<a href="#">Enrol on Course</a>	<a href="#">Book Online Exam</a>	<a href="#">Book London Exam</a>
Functional Skills English Level 1 & 2	<a href="#">Enrol on Course</a>	<a href="#">Book Online Exam</a>	<a href="#">Book London Exam</a>

## Why Intech Centre?

- Over **26 years' experience** as a UK training and exam centre in London.
- **City & Guilds Functional Skills Maths and English exams**, Ofqual regulated and nationally recognised.
- Flexible **online learning** with 24/7 access plus online or centre-based exam options.
- Ideal if you still need GCSE Maths or English equivalent for university entry, teacher training, apprenticeships or employment.

CALL US FOR MORE INFORMATION:



**020 7354 5655**



**www.intechcentre.com**



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